

BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of Extraordinary Meeting held on Wednesday 31 July 2019

At 7.30pm in Barsham & Shipmeadow Village Hall

This Extraordinary Meeting was called for the purpose of declaring the Parish Council as being exempt from the terms of a limited assurance review to be carried out by the External Auditors, PKF Littlejohn. This Declaration was made under the terms of the **Annual Governance and Accountability Return 2018/19 – Part 2**.

Present: Mr Z. Blanchard, Mr D. Adcroft, Mr P. Holmes, Ms A. Rix

Public Attendance: 0

Apologies: None received

Declarations of Interest : None

Minutes of Previous Meeting:

As this was an Extraordinary Meeting, there were no Minutes to present to the Meeting.

Matters Arising: None

Public Contribution: None

Planning Matters : None

Correspondance:

73-0719 - Documentation from PKF Littlejohn re Annual Governance and Accountability Return 2018/19. including the Certificate of Exemption – AGAR 2018/19 Part 2.

Financial Matters: Declaration of Exemption from a Limited Assurance review

74-0719 The AGAR 2018/19 Part 2: Certificate of Exemption having been read and considered in light of the guidance notes attached, Barsham & Shipmeadow Parish Council hereby declare themselves as exempt from the terms of a limited assurance review, to be carried out by the External Auditors PKF Littlejohn.

Proposed: P. Holmes. Seconded: D. Adcroft. Agreed unanimously.

The **AGAR 2018/19 Part 2: Certificate of Exemption** will be completed during August and a copy sent to both SALC and PKF Littlejohn for their records.

AOB

Next scheduled meeting to be confirmed by email.

There being no other business, the Extraordinary meeting was drawn to a close at 8.25pm.

Signed:

Dated: