

# BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of a meeting held in Barsham and Shipmeadow Village Hall on 17th January 2018

**Present:** Mr N Smith Chairman, Mr J Bumpus, Mr D Adcroft, Mr P Holmes

**Apologies:** Mrs P Midwinter Vice Chair – Family commitment, Mrs J Howell – Holiday, Mr M Smith – Unwell. Mr K Springall Waveney District Councillor

**Declarations of Interest:** None

Minutes of the meeting held on 13<sup>th</sup> December 2017 were agreed and signed as a correct record

## **Matters Arising:**

01-0118 **Red Telephone Box** – Clerk confirmed estimates are being sourced.

02-0118 **Barsham War Memorial Area** – Clerk confirmed estimates are being sourced.

03-0118 **Blocked Drains, Clarkes Lane B1062 Junction** – Response received from Suffolk Highways. They have assessed the severity of the issue and will not be taking any remedial action at this stage. They will monitor this location as part of their routine inspections and if the matter gets worse will look to prioritise suitable remedial works.

04-0118 **Missing White Lines/Road Studs B1062 Shipmeadow** – Response received from SH. “The lines have not been replaced in line with our current policy of not replacing centre safety lines on roads other than A class roads.” Clerk reported an email had been received from a member of the public who is concerned that it is dangerous to leave them as they are, as at night or in fog cars are prone to wander in advance of the bends. Councillors are not satisfied with SH response and will contact Suffolk County Councillor Mr D Ritchie.

05-0118 **Appointment of Data Protection Officer** – Further information received from SALC advising some councils have received “alternative” information which suggests the Clerk will be able to act as the DPO. This is misleading and incorrect. As stated in previous minute (106-1217) the PC decided to wait as the rules seem to be changing.

**Public Contribution:** None

## **06-0118 Planning Matters:**

**Planning Application DC/17/5302/COU** – Change of Use of Land from Agricultural to use for the leisure/holiday placement of Mobile Homes compliant with Caravan Sites and Control of Development Act 1960, as supplemented by sec.13 of the Caravan Sites Act 1968. Carriage House, Ashmans Hall, Bungay Road, Barsham.  
PC Observation: Object to the change of use.

**Financial Matters:****07-0118 Financial report to 13<sup>th</sup> December 2017**

Balance Bt/Fwd	5533.39
Receipts	None
Payments	34.00 2 Poppy wreaths
	21.54 Postage and stationery
	60.00 CAS Web site
Balance C/Fwd	5417.85 Statement 312 refers

**08-0118 Payments to be Approved:** Village Hall hire for year £96.00

Mr J Bumpus proposed the payment and Mr D Adcroft seconded, all agreed.

**09-0118 Correspondence received:**

**SALC** – The Local Councillor Newsletter

**SNT** – Beccles and Bungay Newsletter

**SCC** – 2018/19 budget setting briefing

Temporary Traffic Regulation Orders – Procedure for Notifications

**UK Power Networks** – Storm Fionn

**Any Other Business:**

**10-0118 Callendars Houses Barsham Lane and beyond** – A Barsham resident has raised a question concerning this area, whether WDC (who light and collect bins from it) might consider surfacing it. The problem of who is responsible for repair of the lane has been looked into by the PC several times over the years. SCC advised in 2006 (minute ref 02-0106) records had been checked and this road is not a highway maintainable at public expense, WDC records department also confirmed that they do not maintain it.

**11-0118 Footpath from Barsham Church to Village Hall** – Letter received from a Barsham resident. The field gate opposite the church lych-gate has been lock for some time and recently a new field fence has been erected with no access gate across the village hall field. This has been a footpath for many years and in the residents opinion it is important to keep it open as it connects the church to the village hall and other footpaths. Clerk to contact resident and owner of land.

**12-0118 Flooding and Subsidence Low Road, Shipmeadow** – The PC have been made aware of this problem from a Low Road resident. There seems to be a need for ditches and gullies to be cleared of obstructions in this area. The road is beginning to subside due to flooding. Clerk informed SH. Ref number 00191672.

Next scheduled meeting Wednesday 14<sup>th</sup> February 2018

There being no other business the meeting closed at 8.40pm.

Signed:

Dated: