

BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of meeting held on Wednesday 5th December 2018

At 7.30pm in Barsham & Shipmeadow Village Hall

Present: Mr Z. Blanchard, Mr D. Aldcroft, Mr J. Bumpus, Mr P. Holmes, Mrs V. Warren-Holmes (Parish Clerk)

Public Attendance: 0

Apologies: 0

Declarations of Interest - None

Minutes of Previous Meeting

Due to the quorum not being met, there are no official minutes from the meeting held on Wednesday 14th November 2018 in the Village Hall.

Matters Arising

88-1218 Proposal to Change Quorum – Mr D. Aldcroft proposed to officially change the Parish Council quorum from 4 to 3 members, the motion was upheld by Mr P. Holmes.

89-1218 Reading of Standing Orders – It has been agreed that before the Standing Orders can be officially read, some updates are firstly required and so the updated and more relevant Standing Orders will be read in the New Year.

90-1218 Induction of New Council Members – Mr D. Aldcroft proposed for Mrs A. Rix to be co-appointed as a new member of the Barsham and Shipmeadow Parish Council, the motion was upheld by Mr Z. Blanchard. Mrs V. Warren-Holmes will issue a formal letter to Mrs A. Rix confirming her appointment.

91-1218 Letter to Mrs P. Midwinter – A formal letter of resignation acceptance has been approved and issued along with a card thanking Mrs P. Midwinter for her service and continued support.

92-1218 Red Telephone Box – It has been agreed that Mrs P. Midwinter will go ahead with her proposal to utilise the Telephone Box as an Information Point for the Parish, however it has been agreed that repairs and utilisation will not be carried out until later in the New Year. Mr Z. Blanchard to obtain all paperwork with reference to the required repairs from Mrs P. Smith (previous Clerk to the Parish) – A re-tender for glass replacement and painting may be required due to time restraints.

93-1218 War Memorial – Mr Z. Blanchard to officially become advisory for required repairs and obtain all paperwork with reference to the repairs from Mrs P. Midwinter. Proposed work will be carried out in the New Year.

94-1218 Neighbourhood Plan – Following the visit from Mr R. Apps and further research, it has been agreed that it would be within the best interest of the Parishioners for Barsham and Shipmeadow Parish Council to join the local Neighbourhood Plan. Mr Z. Blanchard officially proposed the Parish Council's interest and the motion was upheld by Mr J. Blanchard. A letter confirming Barsham and Shipmeadow Parish Councils involvement will be issued to the Neighbourhood Plan Committee by Mrs V. Warren-Holmes.

Public Contribution – None

Planning Matters – No new planning applications received.

95-1218 Correspondance

East Suffolk Council emailed with regard to the Precept 2019/20 – A request has been signed and issued 7th December 2018

96-1218 Financial Matters

An application has been issued to the bank to change one signatory and second request is to be made by Mr Z. Blanchard.

One Suffolk Hosting Invoice received and approved however this is still outstanding due to the signatories being out dated.

97-1218 AOB

It was brought to the councils attention that the trees outside 1 School Lane are causing poor visibility to motorist and pedestrians and a request has been made for the council to report the issue via 'Fix My Street' it was also noted that the issue was also reported to the Highways and Byways Agency.

The pathway in front of Barsham Rectory is obstructed and while this has been previously reported too 'Fix My Street' a second request has been made.

Next scheduled meeting to be confirmed.

There being no other business, the meeting was drawn to a close at 8.20pm.

Signed:

Dated: