

# **BARSHAM AND SHIPMEADOW PARISH COUNCIL**

Minutes of meeting held on Wednesday 10<sup>th</sup> October 2018

At 7.30pm in Barsham & Shipmeadow Village Hall

**Present:** Mr Z. Blanchard, Mr D. Aldcroft, Mr J. Bumpus, Mr P. Holmes, Mrs V. Warren-Holmes (Parish Clerk)

**Public Attendance:** 0

**Apologies:** Mrs P. Midwinter

**Declarations of Interest** - None

## **Minutes of Previous Meeting**

Minutes of the meeting held on Wednesday 12<sup>th</sup> September 2018 to be re-printed with amendments and signed by Mr J. Bumpus.

## **Matters Arising**

**81-1018 Red Telephone Box** – Mrs P. Midwinter and Mr Z. Blanchard to obtain all paperwork with reference to the required repairs from Mrs P. Smith (previous Clerk to the Parish) – A re-tender for glass replacement and painting may be required due to time restraints.

Mrs P. Midwinter to go ahead with her intended use as an 'Information Point' to the Parish's. Mr Z. Blanchard to liaise between Mrs P. Midwinter and the Parish Council with regard to progress.

**82-1018 War Memorial** – Mr Z. Blanchard to officially become advisory for required repairs. Mr Z. Blanchard to obtain all paperwork with reference to the repairs from Mrs P. Midwinter and make contact with the successful contractor and arrange for work to be started.

**83-1018 Broadband/Internet Connection** – Superfast Fibre Optic Broadband is now available to Postcode Areas NR34 8JR/8HP, however, some properties may still have limited connectivity – With current and ongoing upgrades the average broadband download speed in these areas is now 1.8Mbps.

**Public Contribution** – None

**Planning Matters** – No new planning applications received.

## **84-1018 Correspondance**

Email received regarding Flag Pole Services – As the Parish Council does not own any premises, and as there are no flag poles within the Parishes, the certification is not required.

Email received from Economic Services to attend a Business Festival with regard to filming in Halesworth and Woodbridge – No one to attend due to cost and irrelevance to the Parish's.

Invitation to attend Christmas Carol Service received from Waveney District Council – to be discussed again at the November meeting.

A letter of resignation was received from Mrs P. Midwinter – it is with great regret that the Parish accepts Mrs P. Midwinters' resignation and a letter is to be issued by Mrs V. Warren-Holmes thanking her for all the work carried out, and her continued support to the Parish Council.

### **85-1018 Financial Matters**

The Second Precept Instalment has been received

The Annual Governance and Accountability Return – The Parish Council has certified itself as except by completing a Certificate of exemption which has been submitted to notify the external auditor.

The new payment signatories are still to be updated and approved – it has been agreed to reduce the number of signatories from four to three which is one more than the legal minimum – Now all information has been made available, Mrs V. Warren-Holmes (Parish Clerk) to complete required forms for the next meeting.

The account statement address also requires amending – a has been collected from the bank by Mrs V. Warren-Holmes (Parish Clerk) however the address cannot be changed without the signatory update.

One Suffolk Hosting Invoice received – Mr P. Holmes proposed the payment – Mr D. Aldcroft second the proposal - Payment has been approved.

### **86-1018 AOB**

Louise contacted the Council with reference to the Neighbourhood Planning – The Parish will be looking further into this as the Neighbourhood Planning Scheme is a very relevant and good idea if local interest are not being protected by the local council – more information is required with regard to costs, any other possible monetary value, consultants and documentations

An invitation has sent to Louise to attend our upcoming meeting and provide more information on the Scheme.

A letter is to be issued to all Barsham and Shipmeadow parishioners for volunteers to fill the available vacancies on the Parish Council.

Mr J. Bumpus received a list of standing orders – it has been agreed to reduce the quorum from four to three.

Next scheduled meeting to be held on Wednesday 14<sup>th</sup> November 2018 at 19.30 in the village hall.

There being no other business, the meeting was drawn to a close at 8.30pm.

Signed:

Dated: