

BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of a meeting held in Barsham and Shipmeadow Village Hall on Friday 6th April 2018

Present: Mr N Smith Chairman, Mrs P Midwinter Vice Chair, Mr J Bumpus, Mr D Adcroft, Mr P Holmes, Mrs J Howell, Mr M Smith

Apologies: None

Declarations of Interest: Mr N Smith – Owner of access land DC/18/0422/DRC

Minutes of the meeting held on 14th March 2018 were agreed and signed as a correct record

Matters Arising:

32-0418 **Red Telephone Box** – Awaiting further estimates from three contractors.

33-0418 **Barsham War Memorial Area** – Awaiting further estimate from one contractor.

34-0418 **Damaged Road Signs B1062**– Suffolk Highway references received 00204383 50 mph sign Shipmeadow/Mettingham boundary, 00204384 Shipmeadow sign. Highways are currently experiencing a high volume of customer reports and are prioritising reports of potholes and urgent issues. It may take some time to provide a response to the report.

Public Contribution: None

35-0418 **Planning Matters:**

Planning Application DC/18/1087/COU-Change of use of the land from agricultural use to a Glamping site with the provision of 4 shepherd huts and 2 structures to accommodate showers and composting toilets and associated car parking. Berry Farm, Clarkes Lane, Ilketshall St Andrew.
PC Recommendation: Approval

Approval of details Reserved by Condition DC/18/0422/DRC, DC/12/1332/FUL-Erection of single wind turbine of up to 2MW rated output capacity. Laurels Farm, Barsham.

Financial Matters:

36-0418 **Financial Report to 13th March 2018**

Balance Bt/Fwd	£5321.85
Receipts	None
Payments	None
Balance C/Fwd	£5321.85 statement 315 refers

37-0418 **Payments to be Approved** - 2 reimbursements to the Clerk, £10.00 Heating Village Hall for meetings, £15.05 Postage and stationery costs. Mrs P Midwinter proposed the two payments to be paid, Mr P Holmes seconded the proposal, All agreed.

Financial Matters Continued:

38-0418 **Financial Report for Year Ending 31st March 2018** – The Clerk submitted this for approval. Mr J Bumpus proposed to approve, Mr M Smith seconded the proposal, all agreed.

39-0418 **Approval of Reserves** – The PC has what is considered to be High Reserves on the Annual Return. Two projects have started which account for the high reserve, refurbishment of the Red Phone Box as an information centre and repairs to the War Memorial. The Councillors discussed the estimated costs involved for both projects.

Mr J Bumpus proposed to set aside £2000 for the Red Phone Box work, Mr P Holmes seconded the proposal, all agreed.

Mrs J Howell proposed to set aside £1750 for the War Memorial work, Mr D Adcroft seconded the proposal, all agreed.

40-0418 **Annual Return for Year Ending 31st March 2018 - Section 1** - Annual Governance Statement 2017/18 was formally approved by the Councillors. Mr J Bumpus proposed to approve, Mr D Adcroft seconded the proposal, all agreed.

Annual Return for Year Ending 31st March 2018 - Section 2 - Accounting Statement 2017/18 was formally approved by the Councillors. Mr D Adcroft proposed to approve, Mrs J Howell seconded the proposal, all agreed.

41-0418 **Internal Audit for Year Ending 31st March 2018** – Mr Zane Blanchard has agreed to carry out the Internal Audit.

42-0418 Correspondence Received:

Adnams Community Trust – Report 2016/17, Clerk to pass to Village Hall Committee

Anglian Water – Waveney District Council Overview and Scrutiny Committee

SALC – GDPR Learning Together Issue 1

Waveney Area Meeting report from Police

Suffolk Accident Rescue Service – Update

Suffolk County Council – Beccles Sothorn Relief Road, major work on A415 tie in

UK Power – Newsletter Spring 2018

WDC – Waveney Local Plan: Final Draft Plan (Regulation 19) Briefing

Any Other Business:

43-0418 **SALC Area Meeting** – Mr J Bumpus attended the recent meeting. The number of area meetings held each year is being reviewed. NALC have asked the government for funding.

44-0418 **Data Protection Officer** – Mr J Bumpus reported that it may now be in order for a Councillor to take on this role. He will check through the online tool kit.

At this point Mr N Smith left the room.

45-0418 **Single Wind Turbine, Laurels Farm** – The Councillors are very disillusioned by WDC Planning's attitude towards the PC letters sent. Not one was acknowledged. Two letters dated 18/02/18 and 12/03/18 were not placed on the planning portal, the clerk resent both. Letter dated 12/03/18 which the PC considered to be very relevant, was eventually added to the planning portal on 20/03/18, this letter was not mentioned or considered in the discharge of conditions approval report. The only correspondence received from WDC was an email dated 21/03/18 informing the PC that DC/18/0422/DRC *application to discharge conditions has now been issued. The decision notice and officer report are available to view on the Councils web site.*

45-0418 Single Wind Turbine, Laurels Farm Continued:

The Councillors agreed via email to send a letter (dated 03/04/18) expressing their concerns in regard to breach of the Construction Management Plan to Philip Ridley Head of Planning Services and Council Leader Mark Bee .

Works had started at the exit point on Clarkes Lane rather than as stated in the planning permission, by the B1062. Dozens of deliveries by fully loaded trucks along Clarkes Lane were emptied from the Clarkes Lane exit point. Several other concerns were also raised.

The only response to this has been an email from the customer experience team giving the PC a complaint reference no and informing they aim to resolve our complaint by 24th April 2018 which is 15 working days from receipt.

At this point Mr N Smith returned to the meeting.

The next scheduled meeting will be the Annual General Meeting which will be held on Wednesday 9th May 2018 at 7.30pm followed by the Parish Council Meeting.

There being no other business the meeting closed at 8.50pm.

Signed:

Dated: