

# BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of a meeting held in Barsham and Shipmeadow Village Hall on 12<sup>th</sup> April 2017

**Present:** Mr N Smith Chairman, Mr J Bumpus, Mr P Holmes, Mr M Smith

**Apologies:** Mrs P Midwinter Vice Chair – family commitment, Mrs J Howell – holiday, Mr D Adcroft - other commitment

**Declarations of Interest:** None

Minutes of the meeting held on 8<sup>th</sup> March 2017 were agreed and signed as a correct record

## **Matters Arising:**

**25-0417 Tree Trimming B1062 Barsham** – Email from Suffolk Highways stated they have not undertaken any tree work in this area.

**26-0417 Overhanging Trees and Vegetation B1062 Shipmeadow** – Email from Suffolk Highways informed they hope to clear the footway in the next few weeks.

**27-0417 Red Telephone Box B1062 Barsham** – The Chairman contacted WDC who gave BT contact details. Email sent to BT informing them that PC would like to adopt the kiosk. To date no response from BT has been received. Clerk to email again.

**Planning Matters:** None

## **Financial Matters:**

### **28-0417 Financial Report to 13<sup>th</sup> March 2017**

|                |                                |
|----------------|--------------------------------|
| Balance Bt/Fwd | 5526.16                        |
| Receipts       | None                           |
| Payments       | 96.00 Village Hall Yearly Hire |
|                | 571.57 Laptop and equipment    |
| Balance C/Fwd  | 4858.59 Statement 303 refers   |

**Payments to be approved** – None

**29-0417 Financial Report for Year Ending 31<sup>st</sup> March 2017** – The Clerk submitted this for approval. Mr M Smith proposed to approve, Mr J Bumpus seconded, all agreed.

**Financial Matters Continued:**

30-0417 **Annual Return for Year Ending 31<sup>st</sup> March 2017** – Section 1 The Annual Governance Statement 2016/2017 was formally approved by the Councillors.

Mr J Bumpus proposed to approve, Mr P Holmes seconded, all agreed.

Section 2 The Accounting Statement 2016/2017 was formally approved by the Councillors.

Mr P Holmes proposed to approve, Mr M Smith seconded, all agreed.

**31-0417 Correspondence received:**

**Adnams** – Community Trust report and accounts 2015-2016

**Broads Authority** – Flood Risk Supplementary Planning Document

**Sue Collins** - Letter introducing Labour candidate for the Bungay Division

**SALC** – The Local Councillor Newsletter

**Any Other Business:** None

Next scheduled meeting will be the Annual General Meeting which will be held on Wednesday 10<sup>th</sup> May 2017 at 7.30pm followed by the Parish Council Meeting.

There being no other business the meeting closed at 8.05pm.

Signed:

Dated: