

# BARSHAM AND SHIPMEADOW PARISH COUNCIL

Minutes of a meeting held in Barsham and Shipmeadow Village Hall on Wed 9<sup>th</sup> September 2015

**Present:** Mr N Smith Chairman, Mrs P Harris Vice Chair, Mr J Bumpus, Mr M Goulter, Mr P Holmes, Mrs J Howell, Mr D Lay, Mr M Smith

**Apologies:** Waveney District Councillor Mr K Springall

**Declarations of Interest:** None

Minutes of the meeting held on Wednesday 8<sup>th</sup> July 2015 were agreed and signed as a correct record

## **Matters Arising:**

85-0915 **Parish Council Web Site** – Mr J Bumpus reported problems with lay out and adding pictures.

86-0915 **Neighbour Plan Operational Group Meeting** – Mr J Bumpus attended. The meeting mainly discussed the Service Level Agreement with WDC. The question of seeking further grant aid, which was agreed. Consultation with residents and Administrative support.

In case the grant application is unsuccessful the Group are seeking an indication that the PC's would proportionately (based on the electoral roll) fund the cost of the administrative support. On the basis that it might cost £5,000 per year, Barsham and Shipmeadow's cost would be approx £150.

After discussing the cost involved, Mr P Holmes proposed and Mrs P Harris seconded the proposal to pay the £150 contribution if necessary. All agreed.

87-0915 **Road Markings B1062 Shipmeadow** – Suffolk Highways could not shed any light on the appearance of the yellow markings, they do not relate to any highway works.

88-0915 **Litter B1062** – Waveney Norse have been informed.

89-0915 **Police Report** – Email from PCSO Deborah Green. Only one reported crime since our last report in May, arson to a farm building off the B1062. The traffic unit reported no accidents. Crime trends are garden equipment and machinery, being taken mainly from sheds and work vans. This is happening in town and rural locations. The Police continue to ask members of the public to remain vigilant to keep equipment locked up and out of view.

**Public Contribution** – None

## **90-0915 Planning Matters:**

Prior Approval Agricultural Buildings and Operations DC/15/3101/AGO Construction of large green barn and small black house opposite Orchard Farm Barn to increase livestock winter housing and fodder storage.

Berry Farm, Clarkes Lane, Ilketshall St Andrew.

#### 90-0915 **Planning Matters Continued**

Approval of Planning Permission BA/2015/0192/HOUSEH Removal of existing garage and erection of replacement garage. 4 Ink Factory Cottages, Barsham Hill, Barsham.

Planning Permission Granted DC/15/2278/FUL Construction of a stable and tack room.

Meadow View, Barsham City, Barsham.

Listed Building Consent Granted DC/15/2682/LBC Replacement of existing rear door and frame.

14 Viewpoint Mews, Shipmeadow.

#### 91-0915 **Financial Report to 13<sup>th</sup> August 2015**

Bt/Fwd        £4723.11

Receipts       None

Payments      354.56 Insurance

                 126.42 Uncontested Election Barsham

                 126.42 Uncontested Election Shipmeadow

Total Balance C/Fwd £4115.71 statement 283 and 284 refer

92-0915 **Annual Audit Completion** – This was presented to the Councillors, Mrs P Harris proposed and Mr M Smith seconded, all agreed. The annual notice of conclusion of audit was displayed on the notice boards for 14 days with information for inspection by appointment. The external auditor report stated: on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

#### 93-0915 **Correspondence received:**

**SALC** – Agenda for Waveney area meeting Thursday 17<sup>th</sup> September 2015

**Suffolk Philharmonic Orchestra** - Community Concerts. Clerk to pass on to PCC

**WDC** – Annual Town & Parish Liaison/Budget Review Meeting Thursday 12<sup>th</sup> November 2015

#### **Any Other Business:**

94-0915 **Damaged Road Signs B1062** –Barsham/Shipmeadow name sign and Clarkes Lane road junction sign towards Beccles. Suffolk Highways have been informed and will arrange for the signs to be re-erected on new posts.

95-0915 **Shipmeadow Lychgate** – The damaged shingles have kindly been replaced by a Shipmeadow resident.

96-0915 **Tidy up Barsham and Shipmeadow Village Sign areas** – Two separate teams from the PC have been organised to clear vegetation and give a general tidy to both areas when weather permits.

Next meeting Wednesday 14<sup>th</sup> October 2015.

There being no other business the meeting closed at 8.35pm.

Signed:

Dated: